



Please reply to:

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Date: 23 February 2022

Notice of meeting

Neighbourhood Services Committee

Date: Thursday, 3 March 2022

Time: 7.00 pm

Place: Council Chamber, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Neighbourhood Services Committee

Councillors:

A. Brar (Chairman)	R.D. Dunn	S.C. Mooney
V. Siva (Vice-Chairman)	S.A. Dunn	R.J. Noble
R. Chandler	V.J. Leighton	B.B. Spoor

Substitute Members: Councillors C. Bateson, K.M. Grant, O. Rybinski and J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Agenda

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Terms of Reference

The Committee's terms of reference are attached to assist.

1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

7 - 12

To confirm the minutes of the meeting held on 13 January 2022 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members Code of Conduct.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

Note: the deadline for questions to be considered at this meeting is 5pm on Thursday 24 February 2022.

At the time of publication of this agenda no questions were received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

Note: the deadline for ward issues to be notified for consideration at this meeting is 12 noon on Thursday 24 February 2022.

At the time of publication of this agenda no ward issues were received.

6. Local Planning Enforcement Policy Updates

13 - 38

To consider adoption of the updated Local Planning Enforcement Policy.

7. Customer Charter

39 - 44

To consider approval of the proposed Customer Services Charter and Spelthorne Pledge.

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| 8. | Revenue Monitoring Report Q3 (Oct-Dec 2021) | 45 - 52 |
| | To note the forecast outturn for 2021/22 as at 31 December 2021. | |
| 9. | Forward Plan | 53 - 54 |
| | To consider the Forward Plan for future committee business. | |
| 10. | Urgent business | |
| | To consider any business deemed as urgent by the chair. | |